

Date: _____

ATTY. JOHNSON G. REYES

Regional Director

National Police Commission

Regional Office No. 8

760 Real St., Sagkahan District

Tacloban City 6500

Dear Atty. Reyes:

This is to manifest my intention to apply for Total Permanent Physical Disability (TPPD) under Presidential Decree No. 448 and other existing laws, rules and regulations for and on behalf of _____ (name of police officer).

As reflected in his/her professional records, he/she was initially appointed in the Philippine National Police with the rank of _____ on permanent/temporary status on _____ (date of appointment). He/She is currently assigned at _____. Unfortunately, he/she was diagnosed of _____ at the _____ (name of medical institution) on _____.

Attached are the pertinent documents to support this TPPD claim filed pursuant to the provisions of NAPOLCOM Memorandum Circular No. 2011-009 as amended and related issuances.

Your favorable consideration is anticipated with gratitude.

Very truly yours,

Standard
Passport Photo of
PNP Member

Standard
Passport Photo of
Representative

Name and Signature of Representative
Government ID No. _____

Mobile No. _____
Email: _____